



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J.R. "JOEY" HOPKINS  
SECRETARY

April 25, 2024

Portugal Contracting, LLC  
22 Morphew St.  
Robbinsville, N.C. 28771

Contract No: D12-12121537  
WBS Element: 12RE.101813, Etc.

Federal Aid No: State Funded  
TIP No: None  
County: Alexander & Iredell  
Description: Specialized Hand Mowing (Trimming), Upon Request

**RE: Notification of Award of Contract**

Dear Sir:

I am pleased to inform you that **Portugal Contracting, LLC** has been awarded the contract for the above project based on the bid submitted on **April 23, 2024** in the amount of **\$175,177.44**

No performance or payment bonds are required for this contract. Please provide a current certificate of insurance within 14 calendar days from the date you receive this award letter. Please make sure to list the State of North Carolina as additional insured on the certificate of insurance. Certificate of insurance should be returned to:

NCDOT – Division 12  
Attn: Greg Brittain  
P.O. Box 47  
Shelby, N.C. 28151-0047.

As soon as possible following the receipt of the certificate of insurance, the Department will complete the execution of the contract and return on copy of the contract to you. Please remember that **work may not start before the contract has been properly executed.**

In addition, your attention is directed to Articles 107-16, 108-1, 108-2 and 108-3 of the Standard Specifications relative to liability insurance, prosecution of work, progress schedule and preconstruction conference. Information regarding these items and other

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 12  
PO BOX 47  
SHELBY, NC 28151-0047

*Telephone:* (980) 552-4200  
*Fax:* (704) 480-5401  
*Courier:* 06-53-03  
*Website:* [www.ncdot.gov](http://www.ncdot.gov)

*Location:*  
1710 E. MARION STREET  
SHELBY, NC 28152

items is available at <https://connect.ncdot.gov/projects/construction/Pages/Construction-Manual.aspx> and should be addressed prior to beginning work. Please forward this information to the Division Maintenance Engineer, **Mr. Jason Willis**, as soon as possible so that a preconstruction conference can be held. Mr. Willis' mailing address is **P.O. Box 47 Shelby, NC 28151-0047** and telephone number is **(980) 552-4212**.

In accordance with Article 104-2 of the *Standard Specifications*, it will be necessary for you to submit the name of those individuals within your organization who will be authorized to sign supplemental agreements that may be necessary in the performance of the work under this contract. Please furnish this information to our Division Bridge Maintenance Engineer, **Mr. Ryan Barbee**, whose mailing address is **2312 Kings Rd. Ext., Shelby N.C. 28152** and telephone number is **(980) 552-4250**.

If you have any questions, please contact me at 980-552-4222.

Sincerely,



Greg Brittain  
Division Contract Engineer

cc: Mark E. Stafford, PE, Division Engineer  
Larry Carpenter, PE, Deputy Division Engineer  
Cole Gurley, PE, Project Development Engineer  
Jason Willis, Division Maintenance Engineer  
Ryan Barbee, Roadside Environmental Engineer